

Maidstone Grammar School for Girls: Provider Access Policy

Introduction

This policy statement is designed to provide an overview of Maidstone Grammar School for Girls' arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about Careers Education, Information, Advice and Guidance (CEIAG). This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Aims and Objectives

We believe that providing careers education is an essential part of a young person's development into a young adult. We aim to;

- Provide students with knowledge as to the wide and varied career opportunities available to them.
- Provide students with an understanding of the labour market, including industry growth and average wages.
- Offer independent advice and encouragement to help students determine their own career path, by focusing on their individual strengths and skills.
- Provide encounters with a wide and varied selection of employers; including interactive sessions on employability skills such as CVs, interviews and other skills based workshops.
- Ensure students are fully prepared for Post-16 and Post-18 Education
- Support inclusion, challenge stereotyping and promote equality and diversity.

Student entitlement

All pupils in years 8 to 13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11). For pupils in the 'third key phase' (year 12 to 13),

particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend. These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider) 56
- answer questions from pupils.

Meaningful provider encounters One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils.

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

Management of provider access requests

Procedure

A provider wishing to request access should contact *Mrs Culbreth, Aspiration and Careers Leader*.

Telephone: 01622 752103; Email: rculbreth@mggs.org

Opportunities for Access

The school offers the six provider encounters required by law and a number of additional events, integrated into the school [careers programme](#). We will offer providers an opportunity to come into school to speak to pupils or their parents or carers.

Please speak to our Careers Leader to identify the most suitable opportunity for you.

Premises and Facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader. Meaningful online engagement is also an option and we are

open to providers that are able to provide live online engagement with our pupils. Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre. The Resource Centre is available to all pupils at lunch and break times.

Complaints: Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk